



MOUNTAINEER DAYS VENDOR/EXHIBITOR APPLICATION

JULY 10- 11th, 2021 ■ 11 A.M. to 5 P.M

APPLICATION DEADLINE: JUNE 27, 2021

Business/Company Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____ Fax: _____

Your Email address: _____

Non Profit ID # if applicable _____

General Information

Vendors must supply their own tent or canopy (mandatory), tables, extension cords, and chairs.

Applications must be filled out completely or they will not be processed.

The Wrightwood Chamber of Commerce provides booth space only.

If you are a new vendor, you will need to include photographs of your booth set up and products. Photos will not be returned.

All applications are subject to approval. Vendors will be notified if they are not accepted.

Please make checks payable to the **WRIGHTWOOD CHAMBER OF COMMERCE** and send the full amount with a signed and dated application to:
Wrightwood Chamber of Commerce
PO Box 416
Wrightwood, CA 92397

Please note: Payments in the form of check, cashier's check, money order or Square Order, will be accepted through June 27, 2021. After June 23rd all payments must in the form of money order/cash in the office.

BOOTH TYPE & FEES – TWO DAYS

10' X 10' - \$150.00 10' X 20' - \$300.00

Local Business (Wrightwood/Phelan/Pinon Hills) 10' X 10' - \$100.00 10' X 20' - \$200.00

Non-Profit (certified – subject to approval) 10' X 10' - \$0.00 10' X 20' - \$150.00

Electrical Hookup - \$20.00

Available to hot Food Vendors Only

Total amount enclosed \$ _____

Availability of electricity is limited and requires a minimum #12 (12 gauge) extension cords, not to exceed 50 feet.

Wrightwood Chamber of Commerce

RULES AND REGULATIONS FOR RENTAL OF BOOTH SPACE

1. **Reservation for Booth Space:** Will be in the order in which **signed** agreements and payments are received. The location of your booth is completely at the discretion of the management committee and will be predicated by that which best benefits the overall event.
2. **Approved Items:** The Chamber of Commerce will approve items to be sold or exhibited. Any variation from the approved items may result in immediate closure of your booth space with no refund. No sales of any type of fireworks will be permitted.
3. **Cancellations:** Two weeks' notice is required for a full refund.
4. **Security:** Neither the Wrightwood Chamber of Commerce, nor the facility where the exhibits or booths are located will be liable for damage to, loss or theft of property of any exhibitor, vendor, agent, employees, visitors, or guests. Each exhibitor shall carry their own insurance. Exhibitors further agree they have sole care, custody, and control of any products or materials displayed or sold within the exhibitor's booth.
5. **Fire Regulations:** All booths and exhibits must meet San Bernardino County Fire requirements.
6. **Permits:** Any booth offering food or drink will be required to obtain a San Bernardino County Health Permit. The Health Department will inspect all food and beverage booths for compliance. Taxable items require California (BOE) Seller's Permit.
7. **Installation and Inspection:** Check-in time begins at 6:00 AM Saturday and must be in complete readiness, including removal of vehicles, for inspection by the Chamber of Commerce staff by 8:00 AM Saturday, July 10. After the official closing of the event (6:00 PM) vehicles may come in to the vendor's space for no more than 30 minutes. The next time vehicles will be allowed in is Sunday, July 11th. All tables used within a booth space must be covered and draped with a fire-retardant fabric, which may either be disposable or nondisposable material. The covering or draping should be neat and clean and should not be more than two (2) inches from the ground on all sides. All covering or draping must be treated to be fire retardant. A canopy is recommended to all vendors. It is a vendor's responsibility to provide his / her own coverings to protect merchandise and products from weather-related conditions.
8. **Removal of Booths and Cleanup:** No booth may be dismantled before the official closing time of the event (5:00 PM Sunday). Removal and cleanup must be completed within two hours of the official closing. Closing or leaving before the end of the event will result in a \$50.00 fine and may include exclusion in all future Wrightwood Chamber Events.
9. **Reassignment of Space:** The Chamber of Commerce reserves the right to reassign exhibitors for the overall benefit of the event.
10. **Clean-Up:** All vendors and exhibitors are responsible for keeping the area in and around their booths clean and free of trash during the event. All debris must be removed after the event, ***including used zip ties.***
11. **Amendments and Additional Regulations:** Matters not covered by these rules and regulations are subject to the discretion of the Wrightwood Chamber of Commerce, which shall have sole authority to interpret and enforce all rules and regulations and to make amendments as necessary for orderly conduct of the event.